

OO SYAK GEE LU SOCIETY
STANDING RULES & CLARIFICATIONS

Standing rules are the procedures of the Society, or general policies that are not included in the Bylaws or Charter. They cannot be in conflict with either. Standing Rules can be changed or amended at any time, with a majority vote of the Board of Directors. Standing Rules include the resolutions or motions or decisions approved in the Board of Directors meetings. Although they appear in the meeting minutes, this list of Standing Rules makes it easier to locate and refer to.

Rule No.	Date of Adoptions	Description of the Standing Rules	Resolution/ Motion by	Effective Date
SR-1	unknown	To permit officers and directors to attend the annual banquet at no charge.	Eliminated by SR-13	
SR-2	unknown	To require all officers and directors to purchase at least one table (10 places) at the annual banquet.		
SR-3	unknown	To permit members 70 years old and older to attend the annual banquet at no charge.	Eliminated by SR-18	
SR-4	1999	To award annual scholarships. The quantity and amounts to be determined annually.		
SR-5		To donate annually to the Palolo Chinese Home charity fund.		
SR-6		To donate annually to the Miss Chinatown Scholarship Pageant.		
SR-7		To donate annually to the Narcissus Pageant.		
SR-8	Oct. 21, 2001	To hold an annual Christmas party free to the members. The time and place will be determined annually.	Henry Chang	Dec. 2001
SR-9	Oct. 20, 2002	To set a deadline to pay for the annual banquet reservations of 14 calendar days prior to the banquet. In addition, if Oo Syak supplements the banquet costs, this 14 calendar days deadline also applies to the supplemented cost. After the 14 calendar days, the supplemented cost will not be applicable and the member must pay the full price. The final deadline for banquet reservations is 7 calendar days before the banquet. Thereafter reservations cannot be made.	Daryl Hu	immediately
SR-10	Jan. 19, 2003	To set the following responsibilities for BOD meeting reminders and reservations: English Secretary: to contact BOD members for meeting reminders and take responses for reservation. (Reason: for quorum purposes.) Revised 1/29/17. Chinese Secretary: Receive BOD, annual, installation, quarterly meetings reservation from the general membership who shall call at least 10 days before the meeting. Revised 1/29/17.	BOD	immediately
SR-11	Jan. 25, 2004	The Banquet Committee shall arrange for all meetings including selection of location and menu, and contacting the place.	BOD	immediately
SR-12		The Banquet Committee shall be responsible for the annual Christmas Party, including selecting the date, location and menu, and for the door prizes.		
SR-13		Annual Banquet costs: Member cost per table shall be 50% of actual cost. Oo Syak will pay the balance.	Harold Hu	immediately
SR-14	July 18, 2004	Web site monthly fee: To authorize paying a monthly fee to upgrade web site for more space.	BOD	immediately

SR-15	Mar. 26, 2005	To designate that Board of Directors meeting as "closed" meetings, or no members will be allowed to attend. By a vote of 8 yes, 7 no, and 1 abstained, the motion was carried to "close" the BOD meetings to the members.	Eliminated by SR-20	
SR-16	April 24, 2005	To reconfirm that a Board member who is 70 years old or older receives two free seats at the annual banquet, one for being a Board member and one for the age criteria.	Eliminated by SR-18	
SR-17	July 17, 2005	To authorize the reimbursement to officers and directors the stationery expenses including printing (i.e., printing company, computer paper and ink), postage, etc., incurred for Society business.		immediately
C-1	Oct 16, 2005	Immediate Past-President (IPP) term of office: The IPP shall hold office until the successor President's term of office expires or until the IPP resigns, whichever comes first.	Harold Hu	immediately
SR-18	Feb. 19, 2006	Annual Banquet costs: To eliminate the 70 years old and older age exemption for the annual banquet charge. This rescinds SR-3 and SR-16. Members 70 years old and older pays the same annual banquet charge as other members.	BOD	immediately
SR-19	April 15, 2006	To include all Committee chairpersons who are not a board member in the Board Meetings, without voting rights.	Ed Chang	immediately
SR-20	Jan 21, 2007	This standing rule rescinds SR-15, to designate Board of Directors meetings as "open" meetings. The general membership is allowed to attend BOD meetings after making reservations with the 1st VP before the deadline. Members may give their opinions after being duly recognized by the President. They cannot vote at the BOD meetings.	BOD	immediately
SR-21	April 15, 2007	Increase li see for attending other society banquets from \$15 to \$20 per attendee.	Shirleen Chang	immediately
SR-22	April 15, 2007	\$50 Hospitalization gift: Member must be admitted in hospital. No \$50 gift for inpatient services. The \$50 gift is once per illness and does not include for multiple admittance.		immediately
SR-23	Feb. 17, 2008	Non-member children, ages 3 to 10 years old attending a meeting and occupying a seat for a meal, will be charged 2/3 the adult non-member price or \$10.00. After 10 years old, the non-member child pays the adult price of \$15.00.	Banquet & Events Committee	immediately
SR-24	July 19, 2009	Volunteered Scholarship Judges and their spouses or companions shall be invited to the Scholarship Awards Banquet, whether or not services were performed.	Kenneth Chang	immediately
SR-25	Jan. 24, 2010	Parades: Spouses (husbands) of female members can participate with members in parades receiving tee shirts and hats, if available, and participating in the after parade meals at no charge.	Ed Chang	immediately
SR-26	April 17, 2011	To donate \$100 annually to the Hawaii Chinese Ching Ming Celebration fund.	Edith Won	immediately
SR-27	Oct. 16, 2011	The President and Secretary are ex-officio members of all committees. They shall be informed of and invited to attend all committee meetings.	BOD	immediately

SR-28	Oct. 15, 2017	\$5.00 meeting late arrival penalty: Any member with reservations who checks in after the scheduled meeting start time will be charged \$5.00 per member.	Banquet Events Committee	immediately
SR-29	Oct. 15, 2017	\$15.00 "No Show" penalty: Members who make reservations for a meeting or event and do not show up or cancel in reasonable time, will be charged \$15 per person. Future reservations will not be taken until the \$15 payment has been collected. This applies to all members and their guests, including board members.	Banquet Events Committee	immediately
	Legend:			
	SR => standing rule			
	C => clarification			